

Connecticut Department of Correction Professionals,

The Maloney Center for Training and Staff Development is proud to present our annual training calendar for 2005. The contents of the catalog are designed to act as a general directory and reference document to be shared with all staff. The training programs that are described were developed to be pertinent, practical and essential for helping our employees fulfill their responsibilities as professionals in the Connecticut Department of Correction. Many opportunities are provided for staff to explore programs outside the agency to assist in fulfilling their personal development goals.

The training programs are available to all Connecticut Department of Correction employees without regard to race, sex, color, religion, or national origin.

Academy Vision: The vision of the Maloney Center for Training and Staff Development is to meet the highest standards in training by: designing, developing and delivering training programs that are innovative, progressive and comprehensive and that enhance the job knowledge and skills of department employees so that they can perform their jobs in a safer, more effective and more efficient manner.

Academy Mission: The mission of the Maloney Center for Training and Staff Development is to create and maintain an environment where: new employees are prepared for entry into the correctional profession, experienced staff are developed to their highest potential, and all staff are empowered to achieve the highest standard of professionalism attainable.

Sandra A. Sawicki, Director

General Information

Acceptance Into a Program

If you are accepted for a course, you will be notified. Do not assume you have been accepted for a class. You must receive a confirmation from the Training Academy. If you have applied for a course and have not heard anything by one week before the date of the course you should contact the program facilitator.

Attendance

If you are accepted into a class it is expected that you will attend all the sessions. You must notify your Supervisor and the person you contacted at MCTSD to take the course as soon as you know you will not be attending. Messages may be left at MCTSD's main number (203) 271-5100. Staff who fail to attend a scheduled course and who do not notify MCTSD will be reported to the appropriate supervisor.

Tardiness Policy

You will be notified of the start time of your class when you receive your acceptance confirmation. Late arriving students are a distraction to the educational process ***and will not be allowed to participate unless mitigating circumstances are presented to the instructor.***

Sign-In

If the course you are attending is at MCTSD, ***for safety and security protocols*** you will need to sign in and out of the Log book located in Building 1. Refer to the monitor in the lobby of Building 1 for your room assignment.

Telephone Calls

Please do not attempt to carry on business as usual while attending courses at the Training Center. Incoming telephone calls should be limited to emergencies. ***Cell phones should not be brought into a facility; however, if you have a need to have one it should be set to vibrate only.*** Classes will not be interrupted for telephone messages except in cases of family emergency. Telephone messages will be displayed on the monitors in the common areas of Building 1 and 3.

Supervisors and co-workers should respect the "1,000 Mile Rule," that is, if the trainee were 1,000 miles away, would you call him/her with the problem at hand?

Pay telephones are located in the lobby of Building 1 and near the Media Department in Building 3. Additionally, work-related calls may be made in the "Telephone Room" located adjacent to the lobby in Building 1. You can obtain a key to this room at the Front Office. **Please do not ask staff to use the telephones in their offices since each staff member must account for all calls made on their assigned lines.**

Dress Code

Staff attending class at MCTSD are expected to wear their "uniform of the day" unless otherwise indicated on their class confirmation.

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Pre-Service Training

*All pre-service training classes are determined by the MCTSD in concert with the DoC Human Resources Unit.

Hazardous Duty Employees

Description: Core DoC courses

Hours: 210

Target Group: Hazardous Duty Employees

Application Process: DoC, Human Resources Unit

Contact: Raymond Filip, MCTSD, 203-271-5131

Location: MCTSD

Non-Hazardous Duty Employees

Description: Primary Core DoC courses

Hours: 48

Target Group: Non-Hazardous Duty Employees

Application Process: DoC, Human Resources Unit

Contact: Raymond Filip, MCTSD, 203-271-5131

Location: MCTSD

Part-Time or Contract Personnel

Description: Formal orientation determined by administrators with Field Training Officers (FTOs)

Hours: 48

Target Group: Part-Time and Contract Personnel

Application Process: FTO

Contact: appropriate FTO

Location: Field Training Locations

Volunteers, Interns & Professional Partners

Description: Mandatory safety & security orientation for approved volunteers, interns, contracted professional service providers/partners. Program includes ID Card and emergency hostage information.

Hours: 3

Target Group: Volunteers, Interns, Visitors and Guests

Application Process: Contact Volunteer Services Unit

Contact: Doug Kulmacz, Director of Volunteer & Recreation Services, 860-692-7580 -or- e-mail doug.kulmacz@po.state.ct.us

Location: Facility & Community Training Sites (Statewide)

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In-Service Training

AHA Heartsaver-AED CPR Training

Description: This mandated training is to provide all staff with the skills needed for cardiopulmonary resuscitation according to the AHA standards. Heartsaver-AED includes adult CPR and FBAO, pediatric CPR and FBAO and the use of the Automated External Defibrillator.

Hours: 6 hours for initial certification

Target Group: All DoC and Health Services Staff

Contact: Field Training Officers/Lieutenants

Location: Field Training Sites

Annual Training for Disciplinary Coordinators

Description: A review of the Disciplinary Hearing process with specific detail given to the facility DR Coordinators and their responsibilities. This training is updated annually to ensure compliance with Administrative Directive 9.5 (Code of Penal Discipline).

Hours: 4 hours

Date:

Target Group: DR Coordinators

Application Process: Curriculum Development Office

Contact: Linda Rubin, Curriculum Specialist at 203-271-5130

Location: MCTSD

Basic Critical Incident Stress Management

Description: Specialized training in Critical Incident Stress Management (CISM). Attendees are trained to facilitate debriefings, defusings and other crisis intervention techniques.

Hours: 32 hours

Target Group: Employees working within a correctional setting who have been selected by the CISRP advisory committee.

Application Process: Submit the following to:

- Letter of Interest
- Resume

Contact:

Location: MCTSD

Bond & Fine Training

Description: This class is offered to those individuals who process bond & fine documentation. Students will be able to define key terminology, execute a transfer and discharge transfer list, complete a bond and fine money receipt, secure funds, and complete a bond, fine and purge package accurately.

Hours: Full Day

Target Group: Individuals who process these documents

Application Process: Registration process

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinator
203-271-5182 or 860-692-7761

Location: MCTSD Computer Lab

CIVIC Annual Meeting

Description: The Council for the Involvement of Volunteers in Corrections (CIVIC) Full day annual training meeting for volunteer coordinators, volunteer supervisors, volunteer leaders, contracted staff, recreation supervisors and chaplains.

Hours: 8 hours

Target Group: Designated facility & community volunteer coordinators

Application Process: Contact Volunteer Services Unit

Contact: Doug Kulmacz, Director of Volunteer & Recreation Services 860-692-7580
--or-- e-mail doug.kulmacz@po.state.ct.us

Location: Facility & Community Training Sites statewide

CIVIC Monthly Meeting

Description: The Council for the Involvement of Volunteers in Corrections (CIVIC) Half day annual training meeting for volunteer coordinators, volunteer supervisors, volunteer leaders, contracted staff, recreation supervisors and chaplains.

Hours: 32 hours total annually

Target Group: Designated facility & community volunteer coordinators

Application Process: Contact Volunteer Services Unit

Contact: Doug Kulmacz, Director of Volunteer & Recreation Services 860-692-7580
--or-- e-mail doug.kulmacz@po.state.ct.us

Location: Facility & Community Training Sites statewide

COLLECT (Inquiry)

Description: COLLECT Certification Course. Instructs the staff in the use of RT screens for criminal history checks, classification, disciplinary information, etc. Staff requesting training must be approved by Deputy Commissioner _____

Hours: 1 full day

Dates:

Target Group: Selected DoC employees

Application Process: TBA

Contact: Arnold Holmes, MCTSD; 203-271-5100

Location: MCTSD

COLLECT (Re-certification)

Description: Re-Certification Course for staff who have successfully completed the COLLECT (Inquiry) course. Re-certification is required every two years.

Hours: 1 full day

Dates:

Target Group: COLLECT Certified DoC staff

Application Process: TBA

Contact: Arnold Holmes, MCTSD; 203-271-5100

Location: MCTSD

Commissary Trust Fund Inquiry Access Training

Description: Course for staff approved to have Commissary Trust Fund Inquiry Access. Passwords distributed at this time. Overview of system & its features in addition to hands-on training on accessing inmate account and commissary information

Hours: 2.5 hours

Dates: TBA: on-going

Target Group: Facility Staff

Application Process: Supervisor recommendation

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinator

203-271-5182

860-692-7761

Location: MCTSD Computer Lab

Computer Training (GroupWise, Word, Excell, Access 1, 2 & 3)

Description: Taught by various state-contracted Computer Training Vendors, these courses are intended for staff who are currently on the DoC LAN/WAN system or who use GroupWise, Word, Access or Excel. Students **must** have access to the programs on their computers.

Hours: 8 hours per topic

Dates: TBA

Target Group: DoC Staff

Application Process:

Contact:

Location: MCTSD Computer Lab

Computer Training (PowerPoint)

Description:

Hours:

Dates: TBA

Target Group: DoC Staff

Application Process:

Contact:

Location: MCTSD Computer Lab

Create & Manage Requisitions Using Core-CT

Description: Upon completing this course, participants will be able to create purchase requisitions, manage requisitions, and use the Core-CT Web Learning Assistant.

Hours: Full Day

Target Group: Approved Users

Application Process:

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinator
203-271-5182 or 860-692-7761

Location: MCTSD Computer Lab

EPM Report Training Using Core-CT

Description: Upon completing this course, participants will be able to understand

the basic rules and tools for accurate and reliable reporting using Core-CT.

Hours: Full Day

Target Group: Approved Users

Application Process:

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinator
203-271-5182 or 860 - 692 - 7763

Location: MCTSD Computer

Grievance Coordinator Training

Description: An in-depth analysis and review of Administrative Directive 9.6 (Inmate Grievances) which will train staff on how to properly investigate, process, and resolve a possible grievance brought forth by an inmate (Proper Resolution). A working knowledge of Administrative Directive 9.6 is needed and Administrative Directive 6.10 is a prerequisite.

Hours: 2 Full Days for New Coordinators; 1 Day for Annual Review

Target Group: Facility Grievance Coordinators

Application Process:

Contact:

Location: MCTSD

Initial Certification Training for Disciplinary Investigators

Description: A comprehensive review of the Disciplinary Hearing process with specific detail given to the DR Investigators and their role. A working knowledge of Administrative Directive 9.5 (Code of Penal Discipline) is needed as a prerequisite for this program

Date:

Hours: 3 Full Days

Target Group: Correctional Staff

Application Process: Curriculum Development Office

Contact: Linda Rubin, Curriculum Specialist, 203-271-5130

Location: MCTSD

Inmate Records Screening & Usage

Description: This course includes the many issues and circumstances surrounding inmate records screening and usage along with recent DoC court cases and the effects on time calculations.

Hours: TBA

Target Group:
Application Process:
Contact:
Location: TBA

Inmate Tracking System Training

Description: This course is designed to assist users with performing basic computer functions, using the Offender Based State Correction Information System (OBSCIS). The user will be able to identify useful screens needed to reference inmate data, define basic terminology and access, and interpret and apply information required to perform job duties.

Hours: 3 Hours

Target Group: System users

Application Process: Registration form

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinatoor
203-271-5182 860-692-7761

Location: MCTSD Computer Lab

Introduction to Caseload Management

Description: This is specialized training in caseload management 1 & 2; COLLECT Plus; and Objectives Classification 1 & 2

Hours: 40 Hours

Target Group: Correctional Counselors; Correctional Treatment Officers; Correctional Counselor Trainees; and CSAs

Application Process: Facility Supervisor

Contact: Jerry Wagner

Location: MCTSD

Orientation to Fiscal Services

Description: This course is offered to all new fiscal services staff. Participants are given an over-view of the agency, its mission, and the role of fiscal services.

Hours: 4 Hours

Target Group: New Fiscal Services Employees

Application Process:

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinator
(860) 692 - 7764 OR (203) 271 - 5182

Location: Central Office

Receipt Processing & Money Handling

Description: This class is offered to those individuals who process inmate money receipts. Students will learn how to process official DoC money receipts, handle and secure money on admission, bonds and fines, and mail. Students will also learn the different types of acceptable funds that are collected. A special class is also offered to those who supervise these functions.

Hours: 3 Hours

Target Group: Individuals who process these documents

Application Process: Registration process

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinator
203-271-5182 860-692-7761

Location: MCTSD

Receiving Purchases Using Core-CT

Description: Participants will be able to receive goods ordered through the receiving module.

Hours: 4 hours

Target Group: Approved Users

Application Process:

Contact: Betsy Torre-Smialowski, Fiscal Training Coordinator
203-271-5182 or 860-692-7762

Location: MCTSD Computer Lab

Re-Certification Training for Disciplinary Investigators

Description: A comprehensive review of the Disciplinary Hearing process with specific detail given to DR Investigators and their role. This training is the practice of re-certifying DR Investigators every 2 years. A pre and post-test are included in this

program.

Hours: 1 full day

Target Group: Facility DR Investigators whose certification is more than 2 years old

Application Process: Contact the Disciplinary Hearing Officer at the North/South District

Contact:

Location: North/South District

Recreation Supervisors Monthly Training and Coordination Meetings

Description: Quarterly training and coordination meetings for recreation supervisors, contracted staff and volunteer leaders.

Hours: 32 hours total yearly (full training day per quarter)

Target Group: Recreation Supervisors; Contracted Staff; Volunteer Leaders

Application Process: Contact the Volunteer Services Unit

Contact: Doug Kulmacz, Director of Volunteer & Recreation Services;
860-692-7580 --or-- e-mail doug.kulmacz@po.state.ct.us

Location: Central Office; MCTSD; Statewide Facility and Community Training Sites

Volunteer Annual Conference & Forum

Description: Annual DoC Conference and Forum for staff, volunteers, interns, etc.

Hours: 5 hours

Target Group: Volunteers, Interns, Etc.

Application Process: Contact the Volunteer Services Unit

Contact: Doug Kulmacz, Director of Volunteer & Recreation Services;
860-692-7580 --or-- e-mail doug.kulmacz@po.state.ct.us

Location: MCTSD

Wheelchair Bound Inmate Transport

Description: This training teaches the correct way to transport an inmate who is physically handicapped.

Hours: 3 hours

Target Group: DoC Inmate Transport Personnel

Application Process: Request to Contact person

Contact:

Location: Transportation Training Site

Connecticut Community-Technical Colleges In-Service Training Catalog

Description: The State of Connecticut Community-Technical College Catalog (formerly the DAS In-Service Catalog) offers a variety of personal and professional development courses twice a year. The courses range from computer skills to secretarial courses, management and leadership topics, and much more. See the current catalog for course descriptions, dates and locations.

Hours: varies

Target Group: All DoC Staff

Application Process: Registration information sent with a biannual catalog to Wardens and Unit Managers.

Cost: Due to Departmental budget restrictions, personnel will be required to be paid by the employee through pay-roll deduction.

Contact: Julia M. Traver, MCTSD; 203-271-5106

Location: Most courses are held at the various Community Colleges throughout the state.

Dates: Spring (January) and Fall (July/August)

Department of Mental Health & Addiction **Services In-Service Training Catalog**

Description: The State of Connecticut's Department of Mental Health and Addiction Services puts out a biannual catalog of in-service training offerings in the late summer for Fall and mid-winter for Spring.

Hours: varies but mostly Monday - Friday during the day

Target Group: DoC Staff who have contact with mentally ill and/or substance abusing inmates

Application Process: Registration information sent with a biannual catalog to Wardens and Unit Managers.

Contact: Julia M. Traver, MCTSD; 203-271-510

Location: Many courses are held at Connecticut Valley Hospital in Middletown; others are held at various other locations in the state

Dates: Spring (January) and Fall (July/August)

Special Note: These courses fill up quickly, so we advise staff who are interested to sign up immediately. The courses are free.

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Health Services Training UCHC/CMHC

*Please Note: Dates and Sites for Health Service In-Service Training may be subject to change. Training will be scheduled with the Health Service Administrators at the Facilities throughout the state.

Annual Mandated AIDS (Doe v Meachum) Training

Description: Annual training mandated by Doe v. Meachum consent judgement for all Health Service staff working in a hazardous duty position to attend. The training will cover medical and mental health issues involved in the care of HIV positive inmates.

Hours: 6 hours

Target Group: Health Service staff working in hazardous duty positions

Contact:

Location: TBA

Asthma

Description: Training in asthma management. This presentation covers an explanation of the disease process, triggers, medication treatment, lung sounds, PERF, pulse oximetry, compliance issues, inmate education, etc. It is followed up with a video on assessing lung sounds.

Hours: 2 hours

Target Group: CMAs, RNs, LPNs working in medical units

Contact:

Location: TBA

Care & Maintenance of Central Venous Catheters

Description: A 3-hour training with a didactic instruction on accessing, managing and trouble-shooting central line catheters, including Port-a-Caths, peripherally inserted central catheters, and Hickman catheters. Participants will be able to access, flush, and dress the central line catheters on Chester Chest at the completion of the didactic presentation. This specialized training is available for RNs working in medical units.

Hours: 3 hours

Target Group: RNs working in medical units

Contact:

Location: TBA

CMA Medication Re-Certification Training

Description: A 4-hour re-certification training for the CMAs in accordance with Public Act #87-433, providing training in the administration of medications by unlicensed personnel every 2 years. It is an update on the medications commonly prescribed in DoC medical units, documentation, medication variance reports,

contingency medications, controlled substances, the 5 rights, etc. It is followed up with a practicum at the facility level with a supervised medication pass. This training is open to all RNs and LPNs working in the facilities as a medication review update.

Hours: 4 hours

Target Group: CMAs, RNs and LPNs working in medical units

Contact:

Location: TBA

Diabetes

Description: Training in diabetes, including incidence, diagnosis, treatment, complications, inmate teaching, hypoglycemia, hyperglycemia, etc.

Hours: 2 hours

Target Group: CMAs, RNs and LPNs working in medical units

Contact:

Location: TBA

Documentation: SOAP, Transfer Summary, and Medication Variance

Description: A one (1) hour review training on using the SOAP format in charting and the ABCs in filling out a Medication Variance Report. Training will also review the essentials and importance of filling in the Transfer summary.

Hours: 1 hour

Target Group: CMAs, RNs and LPNs working in medical units

Contact:

Location: TBA

Emergency Response Training

Description: This training will enable the nurse or CMA working in the medical unit to respond to emergencies and trauma situations that may occur in the jail or prison setting. It includes a didactic part as well as hands-on sessions for the participants. The training will cover the following areas:

- Initial and secondary assessment
- Bleeding and shock management
- Soft tissue injuries and fractures
- Chest/abdominal injuries
- Medical emergencies (recognition of cardiac, diabetic and respiratory emergencies, seizure disorders and drug overdoses)

The training closes with practical application in simulated situations.

Hours: 8 hours

Target Group: CMAs, RNs and LPNs working in medical units

Contact:

Location: TBA

Insertion & Care of Peripherally Inserted IV Catheters

Description: This training is for RNs working in the medical units who need IV skills. It is a 4 hour training and includes a didactic presentation along with hands-on training with an IV arm for practice. It is followed up with a supervised clinical practicum in an inpatient hospital setting where the nurse will be able to perform at least 3 IV starts under supervision.

Hours: 4 hours

Target Group: RNs working in medical units in DoC

Contact:

Location: TBA

Medical Protocols

Description: Overview of medical protocols (implemented from 10/98 through 9/99): URC; Hypertension; Hepatitis C; Pneumonia; Coma -- nursing guidelines, GERD, ARV side-effects, Diabetes (and restatement for Diabetes), Asthma, TB Control guidelines, and Prostate Screening.

Hours: 2 hours

Target Group: MDs, RNs, LPNs, CMAs working in medical units in DoC

Contact:

Location: TBA

Medication Pass Evaluations

Description: An annual supervised review practicum for medication administration.

Hours: 1 hour

Target Group: Health staff able to administer medications (ie. RNs, LPNs, CMAs)

Contact:

Location: TBA

Mental Health Videos

Description: Three mental health videos are available for viewing and will be rotated throughout the facilities for all staff to view and to complete a post-test after viewing. This is intended to update and review the issues of mental illness and suicide prevention in the prison system. The titles are:

- Suicide Prevention In Custody
- 720 Deadly Seconds
- Working with Inmates with Mental Illness

Hours: 1.5 hours total for all 3 videos

Target Group: All staff working in the medical/mental health units

Contact:

Location: TBA

Phlebotomy Training

Description: This class goes over the standards and practices for drawing a usable specimen. Key success factors will be reviewed and specific UCHC standards and practices discussed. Methodology of UCHC practices for collecting a specimen will be demonstrated. This class is a prerequisite for the 2-day phlebotomy practicum to be completed at the facility level.

Hours: 2.5 hours

Target Group: RNs

Contact:

Location: TBA

Quarterly Mental Health Conference

Description: This training is designed for the medical and mental health staff working in the mental health units. These will be offered on a quarterly basis throughout the year. The focus of the training will also be announced. This training is also open to interested custody and addiction services staff.

Hours: 4 hours

Target Group: Medical and mental health staff; custody and addictions staff

Contact: Stacey Anderson, UCHC/CMHC; 860-679-2730

Location: TBA

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In-Service Training (Addiction Services)

Addiction Services will be offering courses in compliance with the Connecticut Certification Board requirements for Substance Abuse Counselor Certification and Re-Certification. **Please contact Deborah Henault at (860) 692 - 7584 for additional information on any of the courses.**

Training Topics:

Individual Counseling Skills:

Target Audience: New Addictions Service Counselors

Dates: TBA

Group Counseling Skills:

Target Audience: New Addiction Services Counselors

Dates: TBA

Pharmacology

Assessment and Treatment Planning

Cross-Cultural and Other Special Populations

Substance Abuse and HIV/AIDS

Ethics for Substance Abuse Counselors

Twelve Core Functions

Case Study Preparation

Certification Examination Review

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In-Service Training (OSHA)

Asbestos Awareness Training

Description: This is a course provided to both employees and inmates. This course provides information on recognizing and handling asbestos products, along with all OSHA guidelines for asbestos handling.

Hours: 4 hours

Target Group: All staff who work in a facility that contains asbestos products

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD

Confined Space Rescue

Description: This course provided by the CT Fire Academy deals directly with rescue operations in confined spaces located within correctional facilities. It provides the information and requirements necessary for all OSHA standards.

Hours: 16 hours

Target Group: Maintenance Staff; Fire Safety Officers

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD/CT Fire Academy

Fall Protection Training

Description: This course is designed to educate staff on the dangers of working in high elevations. It provides tips and all OSHA standards for staff protection.

Hours: 2 hours

Target Group: Maintenance Staff

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD

Fire Prevention Inspection Course

Description: This is a basic course on the early detection and prevention of fire hazards.

Hours: 24 hours

Target Group: Maintenance Staff (primarily Fire Safety Officers)

Application Process: Contact OSHA Coordinator

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD/CT Fire Academy

First Responder Operational Course

Description: This course provides the information and the steps that should be taken when coming upon hazardous materials. It provides all the requirements necessary in meeting OSHA standards.

Hours: 24 hours

Target Group: Maintenance Staff; Fire Safety Officers

Application Process: Contact OSHA Coordinator

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD/CT Fire Academy

Hazardous Materials Awareness Course

Description: This course will provide you with the terms, expressions, and information you need to know to be able to report a hazardous situation properly. The course includes material on Material Safety Data Sheets (MSDS).

Hours: 2 hours

Target Group: Maintenance Staff

Application Process: Contact OSHA Coordinator

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD

Lockout/Tagout

Description: This course is geared toward equipment safety and closing off power supplies to equipment. The information in this course will enable staff to make repairs in a safe manner and not to incur hazards.

Hours: 3 hours

Target Group: Maintenance Staff

Application Process: Contact OSHA Coordinator

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD & Field Training Sites

Personal Protective Equipment (PPE) Safety Training

Description: This course is designed to safely educate staff on the dangers of handling equipment improperly. It also provides instruction on how to operate equipment in a safe manner.

Hours: 4 hours

Target Group: Maintenance Staff

Application Process: Contact OSHA Coordinator

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD/ CT Fire Academy

Right To Know Training

Description: This course is designed to inform you, the employee, what you should know regarding Personal Protective Equipment; what Hazardous Chemicals are; the labeling, storage and transportation of certain chemicals; how to clean up and distribute chemicals; MSDS sheets and OSHA standards which protect employees.

Hours: 2 hours

Target Group:

Application Process: Contact OSHA Coordinator

Contact: Rick Hamel, OSHA Coordinator; Central Office 860-692-7566

Location: MCTSD

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In-Service Training (Tactical Unit)

Chemical Weapons Operator & Impact Weapons Operator

Description: This course is training for all Category I & II chemical munitions and impact rounds.

Hours: 40 hours

Target Group: Newly appointed CWOs and IWOs

Application Process:

Contact: Captain Carlone

Location: Enfield

Less Lethal Shotgun Training/Re-Certification

Description: Certification/Re-Certification program on the Shotgun

Hours: 8 hours

Target Group: Selected Tactical Operations Members (CERT; SOG; K-9)

Application Process:

Contact: Captain Carlone

Location: Enfield Range

SOG (Special Operations Group)

Description: Monthly training for active SOG members

Hours: 8 hours per month

Target Group: Active SOG members

Application Process: TBA

Contact: Captain Saundry

Location: TBA

Tactical Basic Training

Description: Training for new members of the DoC Correctional Emergency Response Team (Tactical)

Hours: 80 hours

Target Group: New Tactical Members

Application Process: Contact your District Tactical Commander

Contact: Captain Carlone

Location: Walker Drive, Enfield, CT

Tactical Command & Control Training

Description: Training on how to set up and run a Command Center

Hours: 8 hours

Target Group: Tactical and SOG Members

Application Process:

Contact: Captain Carlone

Location: Enfield

Tactical Leadership Training

Description: Training for new Tactical Squad and Team Leaders

Hours: 40 hours

Target Group: New Tactical Squad or Team Leaders

Application Process: District Commanders

Contact: Captain Carlone

Location: Enfield; MCTSD

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Firearms Training

Firearms Training/Re-Certification

Description: Certificate/Re-Certification program for the SIG229 (pistol) and

the AC-556 (rifle)

Hours: 40 hours initial certification, to include: deadly force, hand gun retention, single-handed shooting, and contact shooting; 16 hours for re-certification

Target Group: Selected DoC Staff

Application Process: Recommendation from Supervisor

Contact: Captain Daniel Murphy

Location: Cheshire or Enfield Range

Monadnock Expandable & Straight Baton Certification

Description: Advanced certification course on the Monadnock Expandable & Straight Baton

Hours: 8 hours

Target Group: Selected Tactical Operations and Firearms Unit Members

Application Process:

Contact: Captain Daniel Murphy

Location: Enfield, MCTSD

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Training for Instructors

American Heart Association (AHA)
Instructor Trainer Candidate Course

Description: This course is offered to selected instructors within the DoC. This certification is to train AHA BLS Instructors.

Hours: 2 full days

Target Group: Selected AHA BLS Instructors

Application Process: Written request to DoC CPR Coordinator

Contact:

Location: MCTSD & Field Training Sites

American Heart Association (AHA) Heartsaver Instructor Course

Description: This course is offered to credentialed AHA Heartsaver providers for the purpose of conducting AHA Heartsaver courses

Hours: 8 hours

Target Group: Selected credentialed AHA Heartsaver providers

Contact: Field Training Lieutenants

Location: MCTSD & Field Training Sites

American Heart Association (AHA) Instructor Course Re-certification

Description: Training offered for re-certification of CPR Instructors according to AHA standards.

Hours: 4 hours for re-certification

Target Group: Selected staff

Application Process: Written request to DoC CPR Coordinator

Contact:

Location: MCTSD & Field Training Sites

Behavior Management Instructor Training

Description: This course is a Train the Trainers program for new Behavior Management Instructors

Hours: 40 hours

Target Group: Select DoC Staff

Application Process: Supervisor's Recommendation

Contact: Captain Barberi

Location: MCTSD

Cat. I O.C. Instructor Certifications

Description: This course is a Certification program to teach O.C. use and decontamination to select DoC staff

Hours: 16 hours

Target Group: Selected DoC Staff

Application Process: Supervisor's Recommendation

Contact: Captain Murphy

Location: TBA

Firearms Instructor Development Course

Description: This course is an annual T-4-T for new and existing Firearms Instructors

Hours: 40 hours

Target Group: Selected DoC Staff

Application Process: Recommendation from Supervisor & a firearms background

Contact: Captain Murphy

Location: MCTSD

Foundation Skills for Trainers

Description: Designed to provide participants with practical information on how adults learn, different teaching strategies and training aids, and how to effectively prepare for and deliver training programs. Participants will also have the experience of practicing the skills discussed in the program through their own presentations.

Hours: 8:30 - 4:30

Target Group: Staff identified to train for DoC programs who have not already been through a T-4-T.

Contact: Linda Rubin, Curriculum Specialist, 203-271-5130

Location: MCTSD

Monadnock PR-24 Instructors Course

Description: Advanced PR-24 Instructor course

Hours: 16 hours

Target Group: Selected Tactical and Firearms Instructors

Application Process:

Contact: Captain Carlone; Captain Murphy

Location: Enfield, MCTSD

Tactical Instructors T-4-T

Description: Students completing this course will be able to teach Tactical Basic and conduct monthly District Training

Hours: 40 hours

Target Group: Active Tactical, SOG, and K-9 Members

Application Process: District Commanders, Chief of Tactical Operations

Contact: Captain Carlone

Location: Enfield; MCTSD

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Management Training

New Supervisors Training

Description: This program is designed to give an overview of the responsibilities and duties of newly promoted staff in order to enhance their performance and knowledge of correctional practices.

Hours: 120 Hours

Target Group: Newly promoted Lieutenants and Counselor Supervisors

Application Process: N/A

Contact: Director Sandra Sawicki

Location: MCTSD

Commissioner's Address to Middle Management

Description: The Commissioner will give an overview of our department and share her vision in regard to where we, as a department, are headed. Current issues will be discussed and the session will conclude with questions being fielded by the Commissioner from the participants.

Hours: 4 hours

Target Group: Middle Managers

Application Process:

Contact:

Dates: TBA

Location: MCTSD

Continuous Quality Improvement Training for Corrections Managers

Description: CQI initiatives have been conducted in public agencies and departments for many years. These initiatives have resulted in significant monetary savings through performance and quality improvements. This workshop will focus on: 1.) assisting management staff in identifying quality parameters for their work unit or work team; 2.) identifying the best "quality tool" for measuring success; and 3.) how to identify and overcome barriers and challenges to achieving high quality work/service/performance. This workshop is designed for administrators, managers, or supervisors who are responsible for ensuring "quality" work in corrections.

Hours:

Target Group: Middle Managers

Application Process:

Contact: Jerry Wagner

Dates: TBA

Location: MCTSD

Courtroom Demeanor

Description: This course will concern itself identifying those instances when a DoC employee may be asked to testify in court. Guidelines for testifying will be given. Common tactics used in cross-examination will be considered. Basic rules for giving effective courtroom testimony will make up the major portion of this training module. Case studies will include some court cases in which department personnel were involved.

Hours: 4 hours

Target Group: DoC Staff

Application Process:

Contact: Jerry Wagner

Dates: TBA

Location: MCTSD

Critical Thinking, Leadership and Change

Description: This full-day workshop focuses on critical thinking as a strategy for anticipating and managing change as well as managing the challenges posed by working in the correctional environment. Leaders and managers in corrections many times are the product of the system and tend to represent "systematic" ways of thinking and acting. What it means to think critically as a manager, recognizing critical thinking, effective strategies for developing critical thinking, effective strategies for developing critical thinking in your workplace, and being a skilled facilitator of critical thinking are outcomes you can anticipate from this workshop. Critical thinking materials will be provided. This workshop is designed for managers, supervisors, and work group leaders who are looking for "out-of-the-box" ways of managing, leading, supervising, and problem solving. All workshop materials will be provided.

Hours: 8 hours
Target Group: middle managers
Application Process:
Contact: Jerry Wagner
Dates: TBA
Location: MCTSD

Drug Testing Procedures/Management-Labor Relations

Description: This course will concern itself with reviewing the DoC's Drug Testing Procedures. Specific questions in regard to the procedures will be discussed. In addition, current management/labot issues will be reviewed in a case-study format.

Hours: 4 hours
Target Group: DoC Staff
Application Process:
Contact: Jerry Wagner
Dates: TBA
Location: MCTSD

Emergency Procedures

Description: This training program will define an emergency by listing examples of correctional emergencies. The need for emergency procedures will be reinforced. In addition, indicators of a planned disturbance will also be considered.

Hours: 4 hours
Target Group: Management Staff
Application Process:
Contact: Captain Murphy
Dates: TBA
Location: MCTSD

Emotional Intelligence for Correctional Managers

Description: Correctional managers and supervisors are constantly faced with situations in which they are required to use their best professional judgement on behalf of others. Critical to successful interpersonal judgement are the skills of emotional intelligence (EI): Self-Awareness, Self-Management, Social Awareness, and Relationship Management. Mastering the skills of EI translates into on-the-job success. This workshop will present a skill-based model of EI, tools for assessing mastery of the EI skills, and strategies for building your EQ.

Hours:

Target Group: Management Staff

Application Process:

Contact: Jerry Wagner

Dates: TBA

Location: MCTSD

Grammar Power for Corrections Professionals

Description: This training program will focus on English grammar. Beginning with the fundamentals of properly constructed sentences, the course will work toward the production of a well-written report. The proper use of nouns, pronouns, verbs, and various modifiers will be studied. The proper use of punctuation will also be included in this workshop. Idioms and troublesome word pairs will be indicated. The rules for clear writing will be emphasized throughout this workshop.

Hours: 5 day professional development workshop

Target Group: DoC Staff

Application Process:

Contact: Ray Filip

Dates: TBA

Location: MCTSD

Investigative Procedures

Description: This training program will focus on the structure of the interview process. Participants will be able to differentiate between an investigative interview and an interrogation. The steps to be taken while conducting an investigative interview will be highlighted. Participants will be able to describe various techniques for detecting deception. Participants will be able to demonstrate the use of behavior provoking questions with the appropriate response models to be used in the interview process.

Hours: 4 hours

Target Group: DoC Staff

Application Process:

Contact: Jerry Wagner

Dates: TBA

Location: MCTSD

Lessons in Leadership

Description: Participants will, at the end of this training program, be able to clearly describe their personal leadership style, explain the importance of personal integrity, discipline, delegation and decision-making.

Hours: 8 hours

Target Group: DoC Staff

Application Process:

Contact: Jerry Wagner

Dates: TBA

Location: MCTSD

Suicide Prevention

Description: The personal and situational stress factors within the prison environment which influence suicidal ideation and possibly active suicidal behavior will be listed. Common signs and symptoms contained within a suicidal profile will be studied. The referral process will be explained. A flow-chart on how to respond to a suicide emergency will be studied in detail.

Hours: 2 hours

Target Group: DoC Staff

Application Process:

Contact: Jerry Wagner

Dates: TBA

Location: MCTSD

Supervisory Leadership Program

Description: This is a leadership course open to all DoC supervisors and managers. The program is offered by the Criminal Justice Command Institute and are conducted at the Bristol Career Center in Bristol, CT. Fifteen college credits are awarded by Tunxis Community-Technical College upon the successful completion of the course. The Mission of the Criminal Justice Command Institute is to deliver leadership programs that address emerging issues in the criminal justice system and to prepare professionals to be advocates for initiating and managing change. To date, more than twenty law enforcement agencies claim graduates of the Supervisory Leadership Program.

This course is offered free of charge to approved DoC supervisory personnel.

Interested supervisors should send a letter of interest to their Unit Administrator.

Upon review, the candidate's facility Warden and the Director of MCTSD will make a recommendation to the Commissioner for approval.

Target Group: DoC Managers and Supervisors

Contact: Director Sawicki

Location: Bristol Career Center, Bristol, CT

Workplace Violence

Description: Workplace violence will be defined. Warning signs of potential violent behavior will be listed. Guidelines to help prevent workplace violence will be studied.

Hours: 2 hours

Target Group: DoC Staff

Application Process:

Contact: Jerry Wagner

Dates: TBA

Location: MCTSD

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National Institute of Corrections Programs

The National Institute of Corrections (NIC) is a Federal Agency established to assist correctional agencies at the Federal, State and Local levels.

Programs and services are delivered through the following mechanisms:

- Direct Technical Assistance
- Special Emphasis Programs
- Training Services
- Information Services

- Networking Activities

NIC Videoconferences

Correctional Leadership Competencies for the 21st Century

Description: This program focuses on the core competencies applicable to correctional executives, senior-level leaders, managers and supervisors. The broadcast will assist the field of corrections with succession planning for leadership positions by providing a framework for developing appropriate training curricula, targeting the external resources needed for staff development, and creating a strategy for both personal and professional staff development.

Hours: 3 hours

Target Group: Executives, senior-level leaders, managers and supervisors in the field of corrections

Application Process:

Contact: Linda Rubin, Curriculum Specialist; 203-271-5130

Date: March 2, 2005

Location: MCTSD

Utilizing Family and Community in Offender Transition and Supervision

Description: This program focuses on current re-entry initiatives to assist female offenders with successful transition from confinement to the community. Topics will include strategies and methods for identifying collaborative partners within families, the criminal justice system, as well as other community resources and treatment professionals. Methods and techniques to enhance community supervision of the offender by using available resources will be discussed as well as existing models and programs for offender supervision.

Hours: 3 hours

Target Group: staff working in prison, jail or community correction environments; staff from health, human services, child welfare, community outreach, foster parent, social service and mental health agencies as well as faith-based organizations

Application Process:

Contact: Linda Rubin, Curriculum Specialist; 203-271-5130

Date: March 16, 2005

Location: MCTSD

Workforce Development for Community Corrections in the 21st Century

Description: This program focuses on the changing and expanding roles of probation, parole and community corrections officers. Topics to be discussed are: the changing workforce; the changing roles of staff; the attributes and skills required by new staff; the development of first-line supervisors; the improvement of job satisfaction; the meeting of staff training needs and generational issues; the impact of the changing offender population; the role of organized labor; and the impact of research and evidence-based practices in recruiting, hiring, training, developing, and retaining staff.

Hours: 3 hours

Target Group: probation, parole, and community enforcement executives, supervisors, and staff as well as staff involved in their recruitment

Application Process:

Contact: Linda Rubin, Curriculum Specialist; 203-271-5130

Date: April 20, 2004

Location: MCTSD

Correctional Health Care and Cost Containment

Description: This program focuses on adult and juvenile inmates who suffer disproportionately from infectious/sexually-transmitted diseases (TB, HIV/AIDS, hepatitis-C) in addition to chronic physical illnesses (asthma, diabetes, hypertension, heart disease) and mental illness (simple depression, bipolar disorder, personality disorders, schizophrenia and schizo-affective disorder). Although agencies are making efforts towards the improvement of inmate health, budget constraints and the need for cost containment have placed additional burdens on correctional health care workers. The program shares information about what state agencies are doing to contain costs while ensuring adequate health care for incarcerated offenders.

Hours: 3 hours

Target Group: correctional health care personnel and correctional personnel responsible for managing and treating offenders with infectious diseases, substance abuse, and other physical and mental health conditions

Application Process:

Contact: Linda Rubin, Curriculum Specialist; 203-271-5130

Date: July 13, 2005
Location: MCTSD

Senior-Level Leadership Training

Description: This is a 32-hour satellite-broadcast program which is designed for senior managers who want to increase their capacity to guide institutional operations, staff and inmates. A wide variety of issues will be covered, including: leadership skills for organizational success, methods to overcome barriers to advancement, personal growth critical for effective leadership, and career development.

Hours: 32 hours

Target Group: deputy wardens, under-sheriffs, assistant jail administrators, and assistant chief parole and probation officers

Application Process:

Contact: Linda Rubin, Curriculum Specialist; 203-271-5130

Date: May 10 - 11, 2005 & August 22 - 26, 2005

Location: MCTSD

Strategies for Building Effective Work Teams

Description: This 32-hour satellite-broadcast program focuses on providing participants from correctional agencies with strategies for developing, implementing, managing, and evaluating work teams within a work unit and agency-wide. It will cover individual and group leadership techniques, group dynamics, characteristics of performance-based work teams, team-based dialogue, and the overcoming of organizational barriers to team development.

Hours: 32 hours

Target Group: executive administrators, deputy administrators, managers and supervisors; open to either individuals or work-teams of 3 -to- 7 members

Application Process:

Contact: Linda Rubin, Curriculum Specialist; 203-271-5130

Date: June 13 - 16, 2005 & September 11 - 16, 2005

Location: MCTSD

NIC Regionalization

Training at the Federal, State and Local levels is enhanced when training managers and trainers have an opportunity to meet and exchange ideas with their counterparts in other jurisdictions. To facilitate this, the NIC Academy sponsors training-related activities in each region of the United States with the assistance of volunteer Regional Field Coordinators (RFCs). Linda Rubin of the Maloney CTSD is a current RFC alumna. For more information on the application process or Regional activities, please contact her at (203) 271-5130.

NIC Additional Information

For additional information regarding NIC, please refer to the NIC Service Plan for Fiscal Year 2005, or call NIC at 1-800-995-6429 or on the web at www.nicic.org. All applications for NIC training must be submitted to Director Sandra Sawicki.

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2005

DIRECTORY OF MCTSD STAFF

<u>NAME</u>	<u>TELEPHONE</u>	<u>TITLE</u>
Antrum, Constance	(203) 271 - 5153	Office Asst., Capt. Knott
Banevicius, Andrius	(203) 271 - 5163/5158	Media Technician
Barberi, Charles	(203) 271 - 5145	Captain/In-Service Co-ord.
Bufalini, Mario	(203) 271 - 5188	Lt./Operations
Butterworth, Michael	(203) 271 - 5159/5160	CO/Cheshire Range
Chernovetz, Pamela	(203) 271 - 5117	Admin. Asst., Dir. Sawicki
Cook, James	(203) 271 - 5152	Rev. Dr./Special Programs
Faryniarz, Darlene	(203) 271 - 5150	Office Asst., Ms. Rubin

Filip, Raymond	(203) 271 - 5131	Training Program Specialist; Pre-Service Co-ordinator Office Asst., Front Desk; Room Reservations, Cadet Payroll, COLLECT Captain/Operations/In- Service Co-ord.
Holmes, Arnold	(203) 271 - 5100	
Knott, Andrea	(203) 271 - 5132	
MAIN NUMBER	(203) 271 - 5100	
Martin, Dave	(203) 271 - 5188	CO/Operations Captain; FTU/Admin/ACA Curriculum Design Specialist, IDU DIRECTOR Secretary, In-Service/Col T/Lt./Class Manager T/Lt./E-Learning Fiscal Training Librarian Counselor Supervisor Lt./Range Master, Enfield Lt./RangeMaster,Cheshire T/O/MCTSD
Murphy, Daniel	(203) 271 - 5129	
Rubin, Linda	(203) 271 - 5130	
Sawicki, Sandra	(203) 271 - 5117	
Shea, Pamela	(203) 271 - 5151/5134	
Taylor, Christopher	(203) 271 - 5142	
Thompson, Danny		
Torre-Smialowski, Betsy	(203) 271 - 5182	
Traver, Julia M.	(203) 271 - 5106	
Wagner, Gerald	(203) 271 - 5190	
Watson, Jack	(860) 749 - 7471	
Woodcock, Timothy	(203) 271 - 5174/5166	
Yannacci, John	(203) 271 - 5127	
	<u>MCTSD FAX NUMBERS</u>	
MAIN FAX	(203) 271 - 5177	
DIRECTOR'S FAX	(203) 271 - 5179	
LIBRARY FAX	(203) 271 - 5120	

Maloney Center for Training and Staff Development

Catalog of Training and Contact Information 2005

Directory of Training Officers/Lieutenants & Field Training Sites

The following is a directory of Field In-Service Training Officers and Lieutenants. The Directory is arranged by Training Site. The Training Officer/Lieutenant specifically assigned to each facility is indicated along with their main telephone number. This listing only includes permanent Field Training Personnel assigned to MCTSD under the direction of Captain Charles Barberi (In-Service Coordinator).

Bergin Training Site

The Training Site at Bergin CI is located at 251 Middle Turnpike, Storrs, CT.

FACILITY	CONTACT	TELEPHONE / PAGER
Bergin CI Brooklyn CI	T/Lt. William Carey T/Lt. William Carey	(Pager) 860 - 340 - 7245 (Pager) 860 - 340 - 7245

Bridgeport Training Site

The Training Site in Bridgeport is located at 1054 North Avenue, at the corner of Fairmont Street, in the former VNA building, on the first floor.

Main Telephone Number: (203) 382 - 8480 FAX Telephone Number: (203) 334 - 7260

FACILITY	CONTACT	TELEPHONE / PAGER
Bridgeport CC Garner CI New Haven CC	T/Lt. Kerri Kelman T/Lt. Wallace Ford	(Pager) (860) 588 - 6505 (Pager) (860) 279 - 8677 (Pager) (860) 588 - 6469

Carl Robinson Training Site

The Carl Robinson Training Site is located at the Carl Robinson CI, 285 Shaker Road, Enfield, CT 06082.

Main Telephone Number: (860) 763 - 6415 FAX Telephone Number: (860) 763 - 0806
(860) 763 - 6314

FACILITY	CONTACT	TELEPHONE / PAGER
Carl Robinson CI Enfield CI Osborn CI	T/Lt. Roanld Bachand T/Lt. Victor Franco T/Lt. Antonio Martins T/Lt. Gemini Smith T/Lt. Joseph Tata	(Pager) 860 - 340 - 8927 (Pager) 860 - 370 - 3098

Cheshire Training Site

The Training Site in Cheshire is located on Route 10, 954 Highland Avenue (intersection of Route 10 and Jarvis Street). Training may also be conducted at MCTSD, 275 Jarvis Street.

Main Telephone Number: (203) 250 - 2278 FAX Telephone Number: (203) 250 - 2284

FACILITY	CONTACT	TELEPHONE / PAGER
Cheshire CI Manson YI Webster CI	T/Lt. Antonio Cusano T/Lt. Charles Woodin	(203) 250 - 2278 (Pager) (860) 340 - 2904 (203) 250 - 2278 (Pager) (860) 340 - 4293

MacDougall Training Site

The Suffield Training Site is located at MacDougall CI on the second floor of the Administrative Office area.

Main Telephone Number: (860) 627 -2194 FAX Telephone Number: (860) 627 - 2254

FACILITY	CONTACT	TELEPHONE / PAGER
Central Office Hartford CC MacDougall/Walker CI	T/Lt. Brian Zawlinski T/Lt. Brian Zawlinski T/Lt. Robert Boucher	(Pager) (860) 320 - 7351 (Pager) (860) 320 - 7351 (Pager) (860) 279 - 2239

York Training Site

The York Training Site in Niantic is located in the Wellness Center at York CI, 199 West Main Street. The Wellness Center is the first building on the left when entering the facility.

Main Telephone Number: (860) 691 - 6624 FAX Telephone Number: (860) 691- 6330

FACILITY	CONTACT	TELEPHONE / PAGER
Community Enforcement Corrigan-Radgowski CI Gates CI York CI	T/Lt. Brenda Shapiro T/Lt. William Melanson T/Lt. Lisa Jackson	(860) 691 - 6624 (Pager) (860) 370 - 3090 (860) 691 - 6624 (Pager) (860) 320 - 9443

Maloney Center for Training and Staff Development

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Directions to MCTSD

Maloney Center for Training and Staff Development
275 Jarvis Street
Cheshire, CT 06410
Phone (203) 271 - 5100

From New Haven -- 91 North

Take Exit 10 (Hamden/Cheshire) to the end.

At light, take a **Right** onto **Route 10 (North)**.

Cheshire Correctional Center is about 8.4 miles on the left. Go past the main drive way to the light at Jarvis Street (about .3 miles). **Turn Left onto Jarvis Street.**

Maloney CTSD is about .5 miles down the road on the left.

From Hartford -- 91 South

Take Exit 18 (Meriden, Route 691W).

Take Exit 3 (Cheshire Route 10). Take a **Left** at the light at the end of the exit ramp (you will be going **South on Route 10**).

After about 2.2 miles, turn **Right onto Jarvis Street**.

Maloney CTSD is about .5 miles down the road on the left.

From Hartford -- 84 West

Take Exit 27 (Meriden, Route 691E).

Take Exit 3 (Cheshire Route 10). Take a **Right** at the end of the exit ramp (you will be going **South on Route 10**).

After about 2.2 miles, turn **Right onto Jarvis Street**.

Maloney CTSD is about .5 miles down the road on the left.

From Waterbury -- 84 East

Take Exit 27 (Meriden, Route 691E).

Take Exit 3 (Cheshire Route 10). Take a **Right** at the end of the exit ramp (you will be going **South on Route 10**).

After about 2.2 miles, turn **Right onto Jarvis Street**.

Maloney CTSD is about .5 miles down the road on the left.